

DOCUMENT X-CHANGE MANAGEMENT SYSTEM



Control, organize, access, and share vital corporate information quickly, easily, and accurately.

Because enterprises around the world are recognizing that information is the currency of their business, there is tremendous value in ensuring that all corporate information, whether in structured or unstructured formats is captured, managed, and put to work in a meaningful and efficient way. The **docXms** solution ensures that organizations get the most out of their unstructured data - information stored in text files, e-mails, multimedia, etc. - and use the corporate knowledge contained in the data to gain competitive advantage.

docXms is not limited to documents but any file structure such as Quark, Pagemaker, Illustrator, Video, etc. and is browser based. Extremely robust yet versatile and very easy to use, it allows collaboration by upload and download of files and can incorporate PDF files to bridge the gap between application version and operating system (MAC vs. PC).

docXms maintains access levels determined by password/login as well as the ability to allow certain access to multiple "drill down" levels, specific document categories "folders" and can run in SSL.

docXms incorporates **version control** for accountability with email notification for managed communication.

docXms solutions are two and three tiered business-critical applications that operate in desktop, Web, and enterprise information portal environments to extend document management functionality for a broad range of strategic processes. These solutions ensure that organizations get the most out of their unstructured data

while making real savings in time, money and resources.

docXms delivers effective solutions for seamless information access, control, delivery, transformation, and sharing across the extended enterprise -- from internal users to business partners, suppliers, and, most important customers.



Web-based Document Collaboration Across the Extended Enterprise

Whether it's planning a marketing campaign, developing new products, providing services, or deploying new technology, every organization coordinates documents and discussions around projects.

docXms, a collaborative framework, provides a secure, document-centric collaboration environment suitable for intra-and inter-enterprise deployments in any industry. It increases the effectiveness of collaborative activities that occur continually between employees, customers, partners and suppliers, increasing team productivity and shortening time to results. In short, **docXms** offers organizations competitive advantage through intelligent information access and management solutions.

docXms allows organizations to easily:

- Organize teams and content in the context of their relevant projects.
- Eliminate any IT involvement to maintain product on the desktop as users require only a Web browser to access the centralized work area.
- Provide a sophisticated security model that enables extensive customization of access rights at the project, folder and document level.



Customizable Folders and Templates The collaboration process can be structured by creating project folders and nested subfolders. These folders can be set up in advance with pre-populated documents and document placeholders, allowing the construction of templates, which facilitate sharing of best practices and speed the process of creating new workspaces.



Document and Folder Level Security Each document and folder has assigned rights for various actions a user can perform, ensuring that secure information is only available to those authorized to view or change it.



Delegated Authority Model A highly sophisticated security model allows project administrators to delegate the authority to manage specific document and folder level security to other users, allowing them to add/delete users and set document and folder access rights within their defined constraints.



Automatic Notification

Email distribution system to alert/notify, distribute, by group, company or individual and includes blind carbon copy and hyperlink features.



Version Control

A full audit trail tracks every action taken on each folder and document within a project, allowing users to assess the progress of each item throughout the process. Showing version number, time/date, file size, file type and last user.



Secure Communications

Contents of all communication with the collaboration framework remain private even if the traffic is intercepted en-route by a 'snooper'. This is achieved by using 128-bit Secure Sockets Layer (SSL) encryption. To further secure the content of the system, a comprehensive data encryption system is implemented.

With the proliferation of computer-based information in today's electronic-business market, there is an increasing demand for knowledge workers to access the information they need to do their jobs effectively. Significant competitive advantage can be obtained when an organization's knowledge, stored as both structured and unstructured data, is captured, managed, and put to work in a meaningful and efficient way.

Visit us on the web:

www.docXms.com – Free on-line demo available on request.

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